

THE BENZIE COUNTY BOARD OF COMMISSIONERS
September 3, 2013

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, September 3, 2013, at 448 Court Place, Beulah, Michigan.

The meeting was called to order by Chairman Donald Tanner at 9:00 a.m.

Present were: Commissioners Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse
Absent: None

The invocation was given by Commissioner Kelley followed by the pledge of allegiance.

Agenda:

Motion by Walterhouse, seconded by Rineer, to approve the agenda as presented. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Minutes:

Motion by Walterhouse, seconded by Griner, to approve the regular session minutes of August 20, 2013 as presented. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Kelley, to approve the special session minutes of August 26, 2013 as presented. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Kelley, to approve the special session minutes of August 27, 2013 as presented. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

9:03 a.m. Public Input

Russ Townsend, states that the paper says that you approved a millage for the Sheriff Dept for \$1.6 million to have the voters approve or deny it; there are several people in the state of Michigan that live in poverty; this government keeps trying to get bigger and bigger – when will it stop; the crime is not here to justify the additional deputies and vehicles.

J. Douglas Holmes talks about grants in history.

Thelma Rider Novak, Frankfort, says she has presented a FOIA to the Maples for the contract of the Administrator, section 14 talks about confidentiality.

9:10 a.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Sara Swanson, Prosecuting Attorney, states that she needs technology upgrades in her office; she has funds in her budget to handle it; will accept bids of at least 2 maybe 4.

Motion by Walterhouse, seconded by Kelley, to allow the Prosecuting Attorney to upgrade up to four computers in her office with funds from her budget. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Jaime Croel, Animal Control Officer, discussed changes to her driveway – she has two bids and will provide copies to the Clerk for inclusion in the next packet; have 10 new dogs in the shelter.

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Craig Johnson, EMS, had a busy weekend; Thompsonville has hired two EMT to help with their staffing, but it is still not enough to cover all calls; they have a problem with 7 a.m. – 7 p.m.; their license expires at the end of the month; Almira is having similar issues; licensing fees will be going up from \$400 up to \$1,200 – they will be tripling the amount of personal licensure also.

Motion by Bates, seconded by Tucker, to adjust the schedule per the recommendation of the EMS Advisory Board and the EMS Director to change to 48 hour shifts for EMS employees. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Sheriff Schendel states that today school starts; we had a fairly busy Labor Day weekend – they busted a large MIP party with some arrests; has excess revenue and would like to present budget transfers.

Motion by Walterhouse, seconded by Griner, to authorize the following Sheriff Office transfer in the amount of \$4,800 as requested by the Sheriff:

Increase:	101-301-752.10	\$ 500
	101-301-727.0	250
	101-301-961.0	300
	101-301-751.0	1,250
	101-301-749.0	2,500
Decrease:	101-301-573.10	\$4,800

Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Tucker, to authorize the jail account transfer as requested:

Increase:	213-265-935.00	\$1,500
Decrease:	213-966-999.00	\$1,500

Roll call. Ayes: Griner, Kelley, Rineer, Tucker and Walterhouse Nays: Bates and Tanner Motion carried.

U/S David Tucker, have a bill of sale for one vehicle still looking for a second one; sold two vehicles on MiBID and were planning on using that money for equipment for those vehicles and now the money is going back to the fund it goes to.

Comm Bates states he acted hastily on a prior motion and he agrees with the Under Sheriff.

Motion by Bates, seconded by Kelley, to have the money from the sale of the vehicles, should be returned to Sheriff Dept equipment replacement fund. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tucker and Walterhouse Nays: Tanner Motion carried.

Frank Post, Emergency Mgt, provides a written report and discusses; local exercise on August 8 regarding Emergency Responders; participated in class with EMS regarding Agricultural Accident Rescue; met with POMH regarding Long Term Care facility emergency preparedness; required EM training.

Ron Berns, Central Dispatch, they are fully staffed now; meets with other area directors regarding connectivity of 911 systems.

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10:08 a.m. Recess

10:19 a.m. Reconvene

COUNTY ADMINISTRATOR'S REPORT – Chris Olson

He has been spending a lot of time on the budget; Millage issue for Sheriff Dept.; The Maples and Building Authority.

Will hear from Cadillac Insurance later today – Lise Hoppe.

Have had a second meeting with the courts; will need to have final determinations made on their budget so it can be finalized; the next meeting is here on September 13, 2013.

Tentative TPOAM agreement has been reached; Sheriff Dept negotiations are not resolved and will be going to mediation.

Regarding the budget, there were some position enhancements: Equalization – part time to full time; Emergency Management – 32 to 40 hours; Prosecuting Attorney – 4 full time to 3 full time and 2 part time positions.

Motion by Walterhouse, seconded by Rineer, to authorize the County Administrator to make budget transfers to balance the current fiscal year budget as requested. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Kelley, to adopt the TPOAM contract as presented. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

FINANCE

Motion by Kelley, seconded by Griner, to authorize payment of the bills from August 21, 2013 to September 3, 2013 in the total amount of \$281,931.78 as presented. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Michelle Thompson, County Treasurer, presents a cash fund summary report; requests the authorization to inter-fund borrow; she states that the high bidder for the Crystal Lake property sale is having trouble coming up with the funds, so we still own it; one parcel is owned by a military person and she cannot foreclose – she goofed up.

Motion by Walterhouse, seconded by Kelley, to authorize the County Treasurer to inter-fund borrow up to \$1,000,000 to balance all funds for fiscal year 2013. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse. Nays: None Motion carried.

PERSONNEL

HR Consent Calendar: Motion by Walterhouse, seconded by Tucker, to approve items 1 and 2 of the HR Consent Calendar as presented. Roll call. Ayes: Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: Bates Motion carried.

Maridee states that no applications have been received from the EMS Advisory Board position and the ad has run for two weeks – to be forwarded to the HR committee.

Budget Recommendations:

Motion by Walterhouse, seconded by Griner, to amend the 2012-13 budget by increasing revenues and expenditures for the Veterans fund as requested:

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Revenues:	294-000-539.00	State Grants	\$ 7,596.00
	294-000-539.00	State Grants	\$ 7,596.00
Expenditures:	294-000-839.10	Veterans Financial Aid	\$7,596.00
	294-000-839.10	Veterans Financial Aid	\$5,000.00

Roll call. Motion carried. Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Rineer, to amend the District Court budget to authorize \$2,300 for contingency for expenses to Accucomp to convert old data. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner and Walterhouse Nays: None Abs: Tucker Motion carried.

Kathy Dube, Administrator, The Maples – Mike Stevenson is gone; Judy Martin is gone; she states that she is new to the Maples, however not new to long term care, has been doing this for 38 years; the Maples are no longer under penalty for the Immediate Jeopardy.

11:00 a.m. Mike Rice, Juvenile Officer

Mr. Rice presents the Child Care Budget Summary for FY 2013/14.

Motion by Walterhouse, seconded by Tucker, to adopt the Child Care Fund Budget summary for the period October 1, 2013 through September 30, 2014 in the amount of \$344,051.00 as presented, authorizing the chairman to sign. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

11:12 a.m. Break

11:21 a.m. Reconvene

Lise Hoppe, Cadillac Insurance

There is a scheduled increase of 3.5% for Blue Care Network and 15.5% for BC/BS; regarding prescription coverage, we can keep for another 12 months. She explains the Wellness Program which the County will offer to employees with the possible incentive for use of different parts of the bundle programs.

Motion by Walterhouse, seconded by Kelley, to enter into a two-year contract with Cadillac Insurance Company, go with the bundle options for a two-year period and allow two policies which are both under the cap. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tucker and Walterhouse Nays: Tanner Motion carried.

Lise will get an answer regarding the incentive program (as to whether it can be used for governmental employees).

Chris Olson presents a copy of the MERS Actuarial for period ending 12/31/2012 which shows that Benzie County is \$3.8 million underfunded.

Also a copy of Community Corrections program history and FY 2013 budget projections.

ACTION ITEMS – None

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Motion by Walterhouse, seconded by Kelley, to go out for bids for the DHS Board, with Maridee to advertise. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None
Motion carried.

CORRESPONDENCE

- Alger County resolution in opposition of HB 4785 received.
- Legislative analysis of HB 4785 received.
- Road Commission minutes of July 11, July 25 and August 8, 2013 received.
- Letter from Joan Giddis regarding the Benzie Bus received.
- Two MMRMA Rap letters received.
- Notice from MMRMA regarding appointment of attorney to represent Benzie County in lawsuit.
- Letter received in support of the Director for Benzie Transportation Authority.
- Notice of change of meeting from the Benzie Bus to Sept 10, 2013 @ 7 p.m.

NEW BUSINESS – None

COMMISSIONER REPORTS

Comm Walterhouse stated that there is an AT&T outstanding bill – Chris will follow up on it and report back to the board at the next meeting.

He also states that Maridee was hired in April 2012 at \$12.40 per hour and feels her wages should be increased.

Motion by Walterhouse, seconded by Tucker, to increase the wages of Maridee Cutler by \$2.00 per hour effective immediately.

Motion by Bates, seconded by Griner, to amend to send to the HR Committee for review and recommendation back to this board.

Vote on amendment: Ayes: Bates, Griner, Kelley, Rineer, Tanner and Tucker Nays: Walterhouse

Vote on original motion as amended: Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Comm Kelley presents a written report and asks Maridee to do research on duties and wages of HR directors in surrounding counties or counties of comparable size.

Comm Griner talks about an ad from the Record Eagle regarding the Grand Traverse Pavillions operating as self-sufficient for over 25 years; no operating millage; 300 bed facility.

Comm Bates state that he will bring this proposed resolution back to the next meeting; Emergency Management Coordinator is of concern moving to 40 hours from 32 hours that is more than Region 7 – 17 counties and 3 tribes; there are only two that have full time emergency managers.

12:46 p.m. Public Input

Steve Cridler asks if there has been a letter from the attorney; what is the board going to do about his garage issue.

12:51 p.m. Public Input Closed

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Motion by Griner, seconded by Bates, to adjourn until September 24, 2013 or the call of the chair.

Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Donald R. Tanner -- Chairman

Dawn Olney – Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of August 20, 2013 as presented.
3. Approved the special session minutes of August 26, 2013 as presented.
4. Approved the special session minutes of August 27, 2013 as presented.
5. Authorized the Prosecuting Attorney to upgrade up to four computers in her office with funds from her budget.
6. Approved to adjust the schedule per the recommendation of the EMS Advisory Board and the EMS Director to change to 48 hour shifts for EMS employees.
7. Authorized the Sheriff Office transfer in the amount of \$4,800 as requested.
8. Authorized the jail account transfer as requested.
9. Authorized to have the money from the sale of the vehicles, should be returned to Sheriff Dept equipment replacement fund.
10. Authorized the County Administrator to make budget transfers to balance the current fiscal year budget as requested.
11. Authorized payment of the bills from August 21, 2013 to September 3, 2013 in the total amount of \$281,931.78 as presented.
12. Authorized the County Treasurer to inter-fund borrow up to \$1,000,000 to balance all funds for fiscal year 2013.
13. Approved items 1 and 2 of the HR Consent Calendar as presented.
14. Authorized to amend the 2012-13 budget by increasing revenues and expenditures for the Veterans fund as requested.
15. Authorized to amend the District Court budget to authorize \$2,300 for contingency for expenses to Accucomp to convert old data.
16. Adopted the Child Care Fund Budget summary for the period October 1, 2013 through September 30, 2014 in the amount of \$344,051.00 as presented, authorizing the chairman to sign.
17. Authorized to enter into a two-year contract with Cadillac Insurance Company, go with the bundle options for a two-year period and allow two policies which are both under the cap.
18. Approved to go out for bids for the DHS Board, with Maridee to advertise.
19. Authorized to send to HR committee the review and recommendation of increasing the wages of Maridee Cutler.