

THE BENZIE COUNTY BOARD OF COMMISSIONERS
September 24, 2013

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, September 24, 2013, at 448 Court Place, Beulah, Michigan.

The meeting was called to order by Chairman Donald Tanner at 9:00 a.m.

Present were: Commissioners Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse
Absent: None

The invocation was given by Commissioner Kelley followed by the pledge of allegiance.

Agenda:

Motion by Walterhouse, seconded by Griner, to approve the agenda as amended adding Roger Dewey under Dept Head Comments; and Technology under Personnel; remove at 11:45 Ed Carter & Paul Postal. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None
Motion carried.

Minutes:

Motion by Walterhouse, seconded by Rineer, to approve the regular session minutes of September 3, 2013 as presented. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None
Motion carried.

Motion by Walterhouse, seconded by Kelley, to approve the special session minutes of September 10, 2013 as presented. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None
Motion carried.

9:04 a.m. Public Input

Bev Holbrook, Benzie Transportation Authority Chair, provided a letter to the Board and a copy of the Public Release that she has submitted to the press; they will take time to search for a new director, perhaps until January 2014, just be patient and we will keep you posted.

Sue Miller states that she has deep concerns with the Benzie Bus; in 2008 the budget was in a deficit and they filed a plan with the state with a five year deficit reduction plan.

Nina Bondarenko, Planning Commission Vice Chair, states that they are attempting to get a Community Foundation Grant for the Master Plan and would ask for a letter of support from the Board of Commissioners in favor of the attempt for a \$10,000 grant application; no matching funds.

9:13 a.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Sara Swanson, Prosecuting Attorney, states that she has received two bids for the computers which she asked for at a prior meeting.

Motion by Tucker, seconded by Griner, to authorize the Prosecuting Attorney to purchase four new computers from Wyant Computers in the amount of \$7,569.00 as presented. Ayes: Bates, Griner, Kelley, Rineer, Tanner and Tucker Nays: Walterhouse
Motion carried.

Bert Gale, Building Official, provided the August monthly report; building permits for 2013 were the same as 2012; did get an influx and have been very busy in the last 30-45 days; will bring a resolution for minor earth changes category at a future meeting.

COMMISSIONERS

Page 2

September 24, 2013

Doug Durand, Council on Aging, states that he has submitted a grant application to Rotary Charities but has not heard back; bids for appraisals of the Gathering Place and has received four quotes back. Motion by Walterhouse, seconded by Kelley to go with Great North Appraisal Services with the county paying ½ of the total cost of \$2,300. Roll call. Ayes: Kelley, Rineer and Walterhouse Nays: Bates, Griner, Tanner and Tucker Motion failed.

Motion by Tanner, seconded by Bates, to authorize Mike Sheridan to prepare an appraisal on the Gathering Place for \$1,100 and the county paying ½ the cost. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: Griner Motion carried.

Council on Aging Bylaws: couple of corrections to be made and Mr. Durand will forward a corrected copy.

Chris Olson asks if Mr. Roy should review the Bylaws.

Motion by Tanner, seconded by Tucker, to forward the Bylaws for the Benzie County Council on Aging, Inc. to Ed Roy for renew and report back to this board for the October 1, 2013 meeting. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Roger Dewey, Friends of Point Betsie gives an update on the gift shop building and should be completed by the end of the year; need to have a power pole moved about 20 feet, recommended by the electrician and Consumers Power.

Motion by Griner, seconded by Tucker, to change the easement for the overhead electric lines at Point Betsie Light Station, authorizing the chairman to sign. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Amy Bissell, Register of Deeds, two requests, copier and reader printer; current copier has 259,000 copies on it; 10 years old; she has the funds in her budget.

Motion by Kelley, seconded by Walterhouse, to authorize the Register of Deeds to purchase a copier as presented, from NetLink for a price of \$2,987, from equipment. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Motion by Griner, seconded by Kelley, to purchase a reader/printer for the Register of Deeds from Graphic Sciences with funds to come from the Register of Deeds Technology Fund. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Frank Post, Emergency Mgt. requests approval of the 2012-13 EMP Grant reimbursement for approximately \$17,000; asks for approval of the FY 2013-14 Emergency Management Grant; October 16 @ 6:00 p.m. will be holding a Winter Weather Spotter program; Appreciates the work that Susan Miller has given to the Benzie Transportation Authority (Benzie Bus).

Motion by Walterhouse, seconded by Kelley, to approve the FY 2012-13 Contract for reimbursement of 38% of wages and benefits, authorizing the chairman to sign. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

COMMISSIONERS

Page 3

September 24, 2013

Motion by Walterhouse, seconded by Rineer, to approve the Emergency Management Grant for FY 2013-14, authorizing the chairman to sign. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

David Tucker, U/S, asks for a budget transfer request for the additional \$985.00.

Motion by Kelley, seconded by Tucker, to request the balance of \$985.00 be put into the 425 account. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

10:12 a.m. Recess

10:125 a.m. Reconvene

Kathy Dube, The Maples Administrator, they are making reductions in staff hours and expenses; we need to be self sufficient and self supporting and not dependent on the county; the Immediate Jeopardy has been lifted but nursing training cannot be done for two years; the budget was prepared on 59 people in the facility and they currently have 54. They expect to be up where they need to be by the first of the year.

Received the August 2013 Animal Control Report. They will hold off on the parking lot expansion until the election is complete and see if the millage passes.

Received the Dispatch Center call report for August 2013.

Received the Solid Waste Department report through September 18, 2013.

Received the Benzie Home Health Care statistics report for August 2013.

COUNTY ADMINISTRATOR'S REPORT – Chris Olson

Budget Book; you are approving court budgets as a line item budget; the other funds are approved on a fund basis; you have three millage issues pending – ACO; Road Commission and Law Enforcement. Budgets may have to be amended after the election. Part of the resolution also has the 911 surcharge rate and the Solid Waste fee of \$22.00 per household; a change was made over the weekend that he or the committee was not aware of – 101-172-703.01 should be \$36,000 not \$25,800; Prosecuting Attorney budget should receive another \$5,000; contingency on page 12 of the general fund would change due to those changes.

10: 52 a.m. Eric VanDussen

Mr. VanDussen shows a video of a presentation held at the Benzie Bus meeting from September 10 regarding the termination of Susan Miller; claims a violation of the OMA with Mr. Cooke and members of the executive committee at the Authority; he feels this termination was preplanned by a letter from Mr. Cooke to Ms. Miller dated the day before the actual meeting where the termination took place. He asks this board to schedule a special meeting regarding the status of the Benzie Transportation Authority Board of Directors and also ask the Michigan State Police to investigate violations of the OMA; the Bylaws allow you to remove board members, you do not have to have cause, but there is ample cause to remove certain members from this board. He will file an amended complaint with more OMA violations and will ask Judge Batzer to remove Chris Cooke from representing them.

COMMISSIONERS

Page 4

September 24, 2013

11:17 a.m. Lt. David Street, Michigan State Police

Lt. Street is Post Commander in Cadillac; he has heard concerns about MSP coverage in Benzie County – there is Regional Policing here in Benzie County; the Regional plan is moving along quite rapidly and is a work in progress; Trooper Doehring will be returning in 2 – 3 weeks to the Honor Detachment; the MSP is not interested in giving up the Honor Detachment; Gov Snyder supports the police.

11:50 a.m. Patrick Cudney, District Coordinator, MSU Extension, presents the Annual Plan of Work for FY 2014.

Motion by Griner, seconded by Bates, to approve the Agreement for Extension Services to Benzie County from Michigan State University, as presented. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

11:53 a.m. Neil Assante, Community Corrections, presents a written report of brief history of the Manistee/Benzie Community Corrections Office. He is not asking for any action – this information only.

12:05 p.m. Break

12:13 p.m. Reconvene

County Administrator continues:

Comm Bates asks about the Emergency Manager position – there is a \$4,100 increase, what are we doing?

Mr. Olson states that we are going from 32 to 37.5 hours per week.

Comm Bates asked if others are getting raises.

Mr. Olson says the raises will be determined by the board; the use of contingency is a decision of the board. There is also a part time person in Probate Court that is moving to full time; also in Equalization.

Extensive discussions held regarding the budget with proposed raises, increase in hours etc of employees; changes in the budget that were not authorized by the budget committee.

Perhaps you need to vote separately on Probate Court, Equalization and Emergency Manager position becoming full time.

Tab 2, page 4 \$25,800 s/b \$36,000

Tab 2, page 6, Pros Atty, Revenue item to add -- \$5,000 101-267-539.xx

Tab 2, page 12, Contingency, 101-966-999.00 s/b \$39,850

Tab 18, page 53, Transfer to GF from Revenue Sharing \$339,950

Motion by Walterhouse, seconded by Kelley, to adopt the Appropriations Act for FY 2013-14 in the total amount of \$45,606,210 as presented. Roll call. Ayes: Griner, Kelley, Rineer, Tanner and Walterhouse Nays: Bates and Tucker Motion carried.

Building Permit Fees: Motion by Walterhouse, seconded by Rineer, to increase the building permit fees effective October 1, 2013 to coincide with the fees of the State of Michigan with Benzie County

COMMISSIONERS

Page 5

September 24, 2013

to maintain 10% surcharge. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Kelley, to set the salaries for the Elected Officials to the same rate as FY 2012-13. Roll call. Ayes: Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: Bates Motion carried.

Motion by Walterhouse, seconded by Kelley, to approve Appendix A -- Appointed Officials for FY 2013-14 as presented. Roll call. Ayes: Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: Bates Motion carried.

Motion by Walterhouse, seconded by Kelley, to approve Appendix B -- Technical, Paraprofessional, Office & Service for FY 2013-14 as presented. Roll call. Ayes: Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: Bates Motion carried.

Motion by Walterhouse, seconded by Kelley, to approve Appendix C -- Per Diem and Mileage for FY 2013-14 as presented. Roll call. Ayes: Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: Bates Motion carried.

Motion by Walterhouse, seconded by Griner, to increase the hours of the Equalization Secretary from 20 to 37.5 per week. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Motion by Kelley, seconded by Rineer, to increase the hours of the Emergency Manager from 32 to 37.5 per week. Roll call. Ayes: Kelley, Rineer, Tanner and Walterhouse Nays: Bates, Griner and Tucker Motion carried.

Motion by Walterhouse, seconded by Rineer, to increase the hours of Probate Court Clerk from 24 to 37.5 hours per week. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

1:15 p.m. Commissioner Griner is excused.

Cost Allocation: Motion by Walterhouse, seconded by Kelley, to approve MGT for Central Services Indirect Cost allocation for a three year contract. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

Cleaning Services: Motion by Walterhouse, seconded by Bates, to authorize a contract with Gottschalk Cleaning for Government Center cleaning services for FY 2013-14 and FY 2014-15 at the rate of \$22,200 per year. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

HVAC: Motion by Walterhouse, seconded by Rineer, to enter into contract with Arms & Cole for HVAC maintenance and repairs for FY 2013-14 and FY 2014-15 at the rates quoted subject to legal review. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

COMMISSIONERS

Page 6

September 24, 2013

Joint court committee is requesting 2% wage increases for their staff. Chris will check with Manistee County to see what they did.

Union negotiations on Friday, September 27, 2013 @ 10:00.

End of year projections are underway and looks good.

In three years the county will become the owner of the Health Dept building. The building has been fairly well maintained over the years; building will be 20 years old when we receive it; parking lot will need some attention. Question will be – should the county be in the landlord business.

Joint court committee has voted to recommend a 2% increase for the joint court employees; you can make a decision at the next board meeting on October 1, 2013.

1:39 p.m. Break for Lunch

2:19 p.m. Reconvene

PERSONNEL

Two resignations have been received regarding the Benzie Bus.

Motion by Bates, seconded by Kelley, to accept the resignations of Mark Roper and Gladys Wilson from the Benzie Transportation Authority with regrets and to send a letter of Thank You. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

Motion by Bates, seconded by Kelley, to advertise for two vacancies on the Benzie Transportation Authority committee and set interviews for these positions with Comm Bates and Griner to serve on the committee. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

Board of Canvassers: Board of Commissioners vote ballots and results are: Republican – James Banansiak; Democrat – Jane Purkis. Those two will serve as members of the committee.

EMS Advisory Board: Motion by Bates, seconded by Tucker, to appoint Gaylord Jowett to the EMS Advisory board to fill the vacancy of Jerry Heiman. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

HR Consent Calendar: Motion by Tanner, seconded by Tucker, to approve HR Consent Calendar items 1 through 6 as presented. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: Griner Motion carried.

Technology: Motion by Tucker, seconded by Bates, to send concerns and computer issues to Comm Bates and Tucker to look into. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

FINANCE

Motion by Tucker, seconded by Rineer, to authorize payment of the bills from September 3, 2013 to September 24, 2013 in the total amount of \$952,351.53 as presented. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

COMMISSIONERS

Page 7

September 24, 2013

County Treasurer presents the cash summary report; we have received the \$25,000 payment from the Maples for September with \$184,000 remaining; the Building Authority will sell the bonds for the Maples on October 1 at 11:00 a.m.; when she provided an interview to Standards & Pours to determine credit rating, they asked about 30% fund balance in the general fund; EDC web site costs of \$60.00 for domain name and keeping it running; settlement with the Villages was last week and went well.

Motion by Tucker, seconded by Bates, to authorize the funds to maintain the EDC web site from the County Treasurer's budget in the amount of \$60.00. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

L-4029: Motion by Walterhouse, seconded by Bates, to adopt the L-4029 as presented. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

ACTION ITEMS

Retaining Wall: there seems to be issues with the retaining wall and trees at the west end of the building.

Motion by Kelley, seconded by Bates, to remove the tree and replace the wall.

Motion by Bates, seconded by Kelley, to amend to have the head of maintenance and get cost for removal of the tree.

Vote on amended motion: Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

Vote on original motion as amended: Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

Revenue Sharing Resolution: Motion by Bates, seconded by Tucker, to adopt Resolution 2013-010 regarding revenue sharing. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

Motion by Walterhouse, seconded by Tucker, to enter into contract with the Benzie County Road Commission for snow plowing of the Government Center Road and Jail Access Road Maintenance as presented. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

Motion by Walterhouse, seconded by Bates, to enter into contract with the Benzie County Road Commission for Betsie Valley Trail Maintenance as presented. Roll call. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

Letter received from Peter Cohl regarding use of services and proposed increase in fee – will be discussed with Mr. Cohl on Friday while he is here.

Motion by Tucker, seconded by Rineer, to schedule a special meeting and have the Chairman discuss with Corporate Counsel regarding the Benzie Transportation Authority issue and bring information back to this board on what the appropriate action would be. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

COMMISSIONERS

Page 8

September 24, 2013

Motion by Kelley, seconded by Tucker, to file a complaint with the Michigan State Police regarding the Benzie Transportation Authority and OMA violations. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

CORRESPONDENCE

- Crystal Lake Elevation Report for August received.
- Little Platte Lake Elevation Report for August received.
- Parks & Recreation minutes of June 24 and July 22, 2013 received.
- Berrien County resolution regarding Tax Tribunal received.
- NMSAS minutes of July 1, 2013 received.
- Morgan Stanley Wealth Management information received.
- NMCOG memo regarding Food Innovation Districts received.
- Lake County resolution regarding health insurance received.
- Gratiot County resolution regarding Act 88 received.
- Bay County resolution regarding Public Health Code received.
- Letter from Laura Gleason regarding Benzie Bus received.

NEW BUSINESS – None

COMMISSIONER REPORTS

Comm Kelley indicates that the Michigan State Police will only look at criminal issues.

Comm Tucker: Motion by Tucker, seconded by Bates, to make the detective bureau secretary 37.5 hours with her current wage effective October 1, 2013, to restore back to almost full time status with funds to be taken from 101-301-703.10. Roll call. Ayes: Bates, Kelley, Rineer, Tanner and Tucker Nays: Walterhouse Exc: Griner Motion carried.

Comm Bates stated that he will be out of town October 2 – 8, 2013; he asked about Emergency Manger raise I hours how about benefits.

Motion by Walterhouse, seconded by Kelley, to enter into a one year contract with the Benzie County Council on Aging for FY 2013-14 for services in the amount of \$659,000.00.

Motion by Tucker, seconded by Bates, to table until November 5, 2013. Motion carried. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

Motion by Walterhouse, seconded by Tucker, to authorize a letter of support to the Planning Commission applying for a grant through the Regional Foundation for the Master Plan, authorizing the Chairman to sign. Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Exc: Griner Motion carried.

3:30 p.m. Public Input

Loreen Hill states that the decision to eliminate Chris Olson is absolutely is the latest in a long line of thing this commission has done is stupid; for those on this board that this applies to may want to reconsider familiarizing them selves with conflict of interest.

COMMISSIONERS

Page 9

September 24, 2013

Craig Johnson discussed his frustration with the budget process – when you get down to it, you are considering a work/pay increase for one person, so you are saying that one person is better than the others; this frustrates a lot of people; last year during the budget process you put an administrative tax on certain funds and gave it to the fund that supports this person and tells the others than aren't worth it; he asked about depreciation – no one else has it, why EMS?

Michelle Thompson, County Treasurer, says you are the only enterprise fund, therefore the only one with depreciation.

Chris Cooke, Attorney for BTA, we welcome any investigation; to act simply acting on what Mr. VanDussen says is a little presumptuous. Don't assume things he is alleging or the speaker he brought before you.

Eric VanDussen spoke regarding Chris Cooke and Susan Miller.

Troy Lamerson, COAM Rep, says thank you for moving the detective secretary up in hours. As part of the people involved with negotiations, it is unfair that we sent a letter for negotiations, we just want to have a face to face sit down without the attorney and try and discuss this. We have been asking for mediation dates.

Dave Tucker, U/S, states that he is disappointed that all sheriff dept unions had to go to mediation; do a wage study for all positions here and not just one.

3:43 p.m. Public Input Closed

Motion by Tanner, seconded by Kelley, to adjourn until October 1, 2013 or the call of the chair.

Ayes: Bates, Kelley, Rineer, Tanner, Tucker and Waltherhouse Nays: None Exc: Griner
Motion carried.

Donald R. Tanner -- Chairman

Dawn Olney – Benzie County Clerk

INDEX

1. Approved the agenda as amended.
2. Approved the regular session minutes of September 3, 2013 as presented.
3. Approved the special session minutes of September 10, 2013 as presented.
4. Authorized the Prosecuting Attorney to purchase four new computers from Wyant Computers in the amount of \$7,569.00 as presented.
5. Denied motion to go with Great North Appraisal Services with the county paying ½ of the total cost of \$2,300, for The Gathering Place.
6. Authorized Mike Sheridan to prepare an appraisal on the Gathering Place for \$1,100 and the county paying ½ the cost.
7. Authorized to forward the Bylaws for the Benzie County Council on Aging, Inc. to Ed Roy for renew and report back to this board for the October 1, 2013 meeting.
8. Authorized to change the easement for the overhead electric lines at Point Betsie Light Station, authorizing the chairman to sign.
9. Authorized the Register of Deeds to purchase a copier as presented, from NetLink for a price of \$2,987, from equipment.
10. Authorized purchase of a reader/printer for the Register of Deeds from Graphic Sciences with funds to come from the Register of Deeds Technology Fund.

COMMISSIONERS

Page 10

September 24, 2013

11. Approved the FY 2012-13 Contract for reimbursement of 38% of wages and benefits, authorizing the chairman to sign.
12. Approved the Emergency Management Grant for FY 2013-14, authorizing the chairman to sign.
13. Approved request the balance of \$985.00 be put into the Sheriff's 425 account to be used for patrol cars.
14. Approved the Agreement for Extension Services to Benzie County from Michigan State University, as presented.
15. Adopted the Appropriations Act for FY 2013-14 in the total amount of \$45,606,210 as presented.
16. Approved to increase the building permit fees effective October 1, 2013 to coincide with the fees of the State of Michigan with Benzie County to maintain 10% surcharge.
17. Adopted setting the salaries for the Elected Officials to the same rate as FY 2012-13.
18. Adopted Appendix A -- Appointed Officials for FY 2013-14 as presented.
19. Adopted Appendix B -- Technical, Paraprofessional, Office & Service for FY 2013-14 as presented.
20. Adopted Appendix C -- Per Diem and Mileage for FY 2013-14 as presented.
21. Authorized to increase the hours of the Equalization Secretary from 20 to 37.5 per week.
22. Authorized to increase the hours of the Emergency Manager from 32 to 37.5 per week.
23. Authorized to increase the hours of Probate Court Clerk from 24 to 37.5 hours per week.
24. Approved MGT for Central Services Indirect Cost allocation for a three year contract.
25. Authorized a contract with Gottschalk Cleaning for Government Center cleaning services for FY 2013-14 and FY 2014-15 at the rate of \$22,200 per year.
26. Authorized to enter into contract with Arms & Cole for HVAC maintenance and repairs for FY 2013-14 and FY 2014-15 at the rates quoted subject to legal review.
27. Accepted the resignations of Mark Roper and Gladys Wilson from the Benzie Transportation Authority with regrets and to send a letter of Thank You.
28. Authorized to advertise for two vacancies on the Benzie Transportation Authority committee and set interviews for these positions with Comm Bates and Griner to serve on the committee.
29. Board of Commissioners -- Republican – James Banansiak; Democrat – Jane Purkis.
30. Appointed Gaylord Jowett to the EMS Advisory board to fill the vacancy of Jerry Heiman.
31. Approved the HR Consent Calendar items 1 through 6 as presented.
32. Approved to send concerns and computer issues to Comm Bates and Tucker to look into.
33. Authorized payment of the bills from September 3, 2013 to September 24, 2013 in the total amount of \$952,351.53 as presented.
34. Authorized funds to maintain the EDC web site from the County Treasurer's budget in the amount of \$60.00.
35. Adopt the L-4029 millage rates as presented.
36. Approved to have the head of maintenance and get cost for removal of the tree and replace the wall.
37. Adopted Resolution 2013-010 regarding revenue sharing.
38. Approved to enter into contract with the Benzie County Road Commission for snow plowing of the Government Center Road and Jail Access Road Maintenance as presented.
39. Approved to enter into contract with the Benzie County Road Commission for Betsie Valley Trail Maintenance as presented.

COMMISSIONERS

Page 11

September 24, 2013

40. Approved to schedule a special meeting and have the Chairman discuss with Corporate Counsel regarding the Benzie Transportation Authority issue and bring information back to this board on what the appropriate action would be.
41. Authorized to file a complaint with the Michigan State Police regarding the Benzie Transportation Authority and OMA violations.
42. Approved to make the detective bureau secretary 37.5 hours with her current wage effective October 1, 2013, to restore back to almost full time status with funds to be taken from 101-301-703.10.
43. Tabled approval of contract with the Benzie County Council on Aging until November 5, 2013.
44. Authorized a letter of support to the Planning Commission applying for a grant through the Regional Foundation for the Master Plan, authorizing the Chairman to sign.

DRAFT